

## **Proposed SOI Consultants Panel Charter**

### ***Mission***

The SOI Consultants Panel is organized to provide the Statistics of Income division with information related to the collection and dissemination of federal income tax information and its use by those both within and outside the government.

### ***Composition / structure***

- The panel will consist of approximately 15 members appointed by the Director of the Statistics of Income division.
- Members will serve a three-year term, with five members appointed in each year. Initially, five members will be appointed for one-year terms, five will be appointed for two-year terms, and five will be appointed for three-year terms. Members may be reappointed to any number of additional terms.
- At the discretion of the SOI Director, one member of the Panel may be designated as Chair of the Consultants Panel. The chair would be appointed to a one-year, renewable, term. The chair would help coordinate the work of the panel and assist the Director in communicating with the panel throughout the year. The Chairs would be appointed for one year and could be renewed.
- Appointments are at will, and may be terminated at any time by the Director.

### ***Identification / nomination of members***

- Members of the Panel should have extensive background and experience working with federal statistical data, collection procedures, and administrative issues.
- Membership nominations should strive to maintain a panel composed of representatives of a variety of users including those knowledgeable about SOI's mission and challenges, and /or with knowledge of other statistical agencies operations. Membership should include representatives from, non-profits, academia, business, and foreign statistical agencies. Specific knowledge or experience of SOI products (both proprietary and public) is preferred.
- Suggestions / nominations shall be made to the director of SOI or his/her designee.

### ***Duties and responsibilities***

- The Panel shall strive to meet in person at least once per year, with another meeting to be held by conference call

### ***Conflict of interest***

- Panel members' activities cannot be used for commercial purposes or to promote commercial activities.