



DEPARTMENT OF THE TREASURY
INTERNAL REVENUE SERVICE
WASHINGTON, D.C. 20224

1234567

<<Fname>> <<Lname>>
<<address1>>
<<address2>>
<<city>>, <<state>> <<zip>>-<<zip4>>

<<date>>

Dear Taxpayer:

I am writing to ask you to take part in an important survey that can benefit you and millions of other taxpayers.

We hear from taxpayers that preparing and filing tax returns are time-consuming and expensive. This survey will allow the IRS to learn more about those costs.

Your responses to the survey will make it possible for the IRS to update estimates of the amount of time and money people spend preparing their tax returns each year. We use this information to learn how the IRS might reduce taxpayer burden. You can be certain that all information you provide will be used for research purposes only.

Participation is voluntary. You are not required to join in the study. However, your tax preparation and filing experiences will provide information that will help the IRS reduce taxpayer burden. Whether you prepared your 2013 tax return yourself or had someone prepare it for you, your response is very important to us. Your survey will arrive in 1-2 weeks.

To read the official IRS announcement regarding this survey, please visit the following URL on the IRS website: <http://www.irs.gov/uac/2013-Individual-Taxpayer-Burden-Survey>.

I hope you will decide to participate in the survey, which is being conducted by Westat on behalf of the IRS. With your help we can advance the understanding of taxpayer burden. Thank you.

Sincerely,

Rosemary D. Marcuss
Director, Office of Research, Analysis, and Statistics