

## **Attention:**

You may file Forms W-2 and W-3 electronically on the SSA's <a href="Employer">Employer</a>
W-2 Filing Instructions and Information web page, which is also accessible at <a href="https://www.socialsecurity.gov/employer">www.socialsecurity.gov/employer</a>. You can create fill-in versions of Forms W-2 and W-3 for filing with SSA. You may also print out copies for filing with state or local governments, distribution to your employees, and for your records.

**Note:** Copy A of this form is provided for informational purposes only. Copy A appears in red, similar to the official IRS form. The official printed version of this IRS form is scannable, but the online version of it, printed from this website, is not. Do **not** print and file Copy A downloaded from this website with the SSA; a **penalty** may be imposed for filing forms that can't be scanned. See the penalties section in the current <u>General Instructions for Forms W-2 and W-3</u>, available at <u>www.irs.gov/w2</u>, for more information.

Please note that Copy B and other copies of this form, which appear in black, may be downloaded, filled in, and printed and used to satisfy the requirement to provide the information to the recipient.

To order official IRS information returns such as Forms W-2 and W-3, which include a scannable Copy A for filing, go to IRS' Online Ordering for Information Returns and Employer Returns page, or visit <a href="https://www.irs.gov/orderforms">www.irs.gov/orderforms</a> and click on Employer and Information returns. We'll mail you the scannable forms and any other products you order.

See IRS Publications <u>1141</u>, <u>1167</u>, and <u>1179</u> for more information about printing these tax forms.

### DO NOT CUT, FOLD, OR STAPLE

	a Tax year/Form corrected/ W		For Of	For Official Use Only: OMB No. 1545-0029				
55555			OMB					
<b>b</b> Employer's name, address, and ZIP code		c Kind	of Payer (Check one)	Kind of E	f Employer (Check one) Third-party			
			941/941-SS	Military 943 944	None apply	501c non-govt.	sick pay	
				Hshld. Medicare	State/local	State/local Federal	(Check if	
		CT-1	emp. govt. emp.	non-501c	501c govt.	applicable)		
d Total number of Forms W-2c		e Employer identification n	umber (EIN)	f Establishment number		g Employer's state ID	number	
Complete boxes h, i, or j only if incorrect on last form filed.		h Employer's originally reported EIN		i Incorrect establishment number		j Employer's incorrect state ID number		
Total of amounts previously reported as shown on enclosed Forms W-2c.		Total of corrected amounts as shown on enclosed Forms W-2c.		Total of amounts previously reported as shown on enclosed Forms W-2c.		Total of corrected amounts as shown on enclosed Forms W-2c.		
1 Wages, tips, other compensation		1 Wages, tips, other compensation		2 Federal income tax withheld		2 Federal income tax withheld		
3 Social security wages		3 Social security wages		4 Social security tax withheld		4 Social security tax withheld		
5 Medicare wages and tips		5 Medicare wages and tips		6 Medicare tax withheld		6 Medicare tax withheld		
7 Social security tips		7 Social security tips		8 Allocated tips		8 Allocated tips		
9		9		10 Dependent care benefits	1	Dependent care ber	efits	
11 Nonqualified plans		11 Nonqualified plans		12a Deferred compensation		12a Deferred compensation		
14 Inc. tax w/h by third-party sick pay payer		14 Inc. tax w/h by third-party sick pay payer		12b		12b		
16 State wages, tips, etc.		16 State wages, tips, etc.		17 State income tax		17 State income tax		
18 Local wages, tips, etc. 18 Lo		18 Local wages, tips, etc.		19 Local income tax		19 Local income tax		
Explain decreases here:								
Has an adjustment been made on an employment tax return filed with the Internal Revenue Service?								
If "Yes," give date the return was filed:								
Under penalties of perjury, I declare that I have examined this return, including accompanying documents, and, to the best of my knowledge and belief, it is true, correct, and complete.								
Signature: Title: Date:						Date:		
Employer's contact person			Emp	oloyer's telephone number	For Official Use Only			
Employer's fax number			Emp	Employer's email address				

Form **W-3c** (Rev. 6-2024)

# **Transmittal of Corrected Wage and Tax Statements**

Department of the Treasury Internal Revenue Service

### **Purpose of Form**

Complete a Form W-3c transmittal only when filing paper Copy A of the most recent version of **Form(s) W-2c**, Corrected Wage and Tax Statement. Make a copy of Form W-3c and keep it with Copy D (For Employer) of Forms W-2c for your records. File Form W-3c even if only one Form W-2c is being filed or if those Forms W-2c are being filed only to correct an employee's name and social security number (SSN) or the employer identification number (EIN). See the General Instructions for Forms W-2 and W-3 for information on completing this form.

#### E-Filing

See the General Instructions for Forms W-2 and W-3 for e-filing requirements for Forms W-2c and W-3c. The SSA provides two free e-filing options on its Business Services Online (BSO) website:

- W-2c Online. Use fill-in forms to create, save, print, and submit up to 25 Forms W-2c at a time to the SSA.
- File Upload. Upload wage files to the SSA you have created using payroll or tax software that formats the files according to the SSA's Specifications for Filing Forms W-2c Electronically (EFW2C).

For more information, go to www.SSA.gov/employer.

#### When To File

File this form and Copy A of Form(s) W-2c with the Social Security Administration as soon as possible after you discover an error on Forms W-2, W-2AS, W-2GU, W-2CM, W-2VI, or W-2c. Provide Copies B, C, and 2 of Form W-2c to your employees as soon as possible.

#### Where To File Paper Forms

If you use the U.S. Postal Service, send this entire page with Copy A of Form W-2c to:

Social Security Administration Direct Operations Center P.O. Box 3333 Wilkes-Barre, PA 18767-3333

**Note:** If you use an IRS-approved private delivery service to file, replace "P.O. Box 3333" with "Attn: W-2c Process, 1150 E. Mountain Dr." in the address and change the ZIP code to "18702-7997." Go to www.irs.gov/PDS for a list of IRS-approved private delivery services.