



MANUAL TRANSMITTAL

Department of the Treasury
Internal Revenue Service

2.3.37

DECEMBER 16, 2021

EFFECTIVE DATE

(01-03-2022)

PURPOSE

- (1) This transmits revised IRM 2.3.37, IDRS Terminal Responses, Command Code UPTIN for the GUF System.

MATERIAL CHANGES

- (1) Editorial changes have been made throughout this IRM.
- (2) IRM 2.3.37 - Line 4-8. This field will display the DLN or EFTPS NUMBER.

EFFECT ON OTHER DOCUMENTS

IRM 2.3.37, dated June 08, 2020, is superseded.

AUDIENCE

LMSB, SBSE, TEGE, and W&I.

Nancy Sieger
Chief Information Officer

2.3.37

Command Code UPTIN for the GUF System

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2.3.37.1
(01-03-2022)
**Program Scope and
Objectives**

- (1) This section gives step-by-step guidance for the retrieval of unpostable information for IDRS (Integrated Data Retrieval System) Command Code UPTIN
- (2) **Purpose:** This transmits IRM 2.3.37, IDRS Terminal Responses, Command Code UPTIN.
- (3) **Audience:** All IRS business units.
- (4) **Program Owner:** AD/Submission Processing
- (5) **Primary Stakeholders:** Wage & Investment (W&I), Large & Mid-Size Business (LMSB), Small Business Self Employed (SBSE), Tax Exempt and Government Entities (TE/GE)
- (6) **Program Goals:** Command Code UPTIN displays all open and closed Unpostable records for a specific TIN and will maintain the Unpostable records, for research purposes, for 90 days after it is closed. Each unpostable record is sorted by TIN, MFT, Tax Period and Transaction Code. The data for UPTIN is updated after GUF21 daily run has been completed.

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Exhibit 2.3.37-1 (01-03-2022)

Command Code UPTIN Input Display

Line-Item	Position	Data Element	Comments
1.1	1–5	COMMAND-CD	Input
1.2	7–17	SSN OR	Input SSN = nnn-nn-nnnn
	7–16	EIN OR	Input EIN = nn-nnnnnnnn
	7–17	SPACES	No Input
1.3	60–69	CURRENT-DATE	mm/dd/yyyy
1.4	72–79	CURRENT-TIME	hh:mm:ss

Exhibit 2.3.37-2 (01-03-2022)**Output Display UPTIN**

Line-Item	Position	Data Element	Comments
1.1	1–5	COMMAND-CD	Input
1.2	7–17	SSN or EIN	Input (edited)
1.3	61–70	Current Date	Generated mm/dd/yyyy
1.4	73–80	Current Time	Generated hh:mm:ss
Lines 3–6 can occur up to 4 times			
3.1	1	UPDIS-REQUEST-IND	SOE (to be keyed)
3.2	2–6	Space for key-in	“UPDIS” (to be keyed)
3.3	8–19	UP-SEQ-NUMBER	
3.4	22–24	Literal	Value “MSR”
3.5	26	MSR-IND	
3.6	30	REPEAT-IND	
3.7	32–34	Literal	Value “CAT”
3.8	36–37	UP-CATEGORY-CODE	
3.9	39–42	Literal	Value “AREA”
3.10	44–45	FUNCTIONAL-AREA-CODE	
3.11	47–49	Literal	Value “UPC”
3.12	51–53	UNPOSTABLE-CD	
3.13	55	MF-UP-REASON-CD	
3.14	57–59	Literal	Value “CYC”
3.15	61–66	ORIGINAL-UP-CYCLE	
3.16	68–70	Literal	Value “URC”
3.17	72	UP-RESOLUTION-CD	
3.18	74–77	Literal	Value “NULL”
3.19	79–80	NULLIFY-AREA-CD	
4.1	1–2	Literal	Value “ST”
4.2	4	UP-STATUS-CODE	
4.3	6–13	UP-STATUS-DATE	
4.4	15–16	Literal	Value “MF”
4.5	18	MASTER-FILE-SYSTEM-ID-CODE	

Exhibit 2.3.37-2 (Cont. 1) (01-03-2022)
Output Display UPTIN

Line-Item	Position	Data Element	Comments
4.6	20–22	Literal	Value “ASG”
4.7	24–33	EMPLOYEE-ASSIGN-OR-RESOLVED	
4.8	39–57	DLN-EFTPS-NUM	nnnnn-nnn-nnnnn-nbb or nnnnnnnnnnnnnnnn
4.9	59–79	PRIMARY-OR-INT-REDUCT-AMT	Edited with floating dollar sign.
4.10	80	Sign character	Minus or space
5.1	1–4	NAME-CTRL	
5.2	6–12	literal	Value “SSN/EIN ”
5.3	14	SSN-VALIDITY-OR-EIN-IND	
5.4	16–19	literal	Value “TXPD”
5.5	21–26	TAX-PRD	
5.6	28–30	literal	Value “MFT”
5.7	32–33	MFT-CD	
5.8	35–36	literal	Value “PR”
5.9	38–40	REPORT-PLAN-NUM	
5.10	42–43	literal	Value “TC”
5.11	45–47	TRANS-CD	
5.12	49–50	literal	Value “DT”
5.13	52–59	TRANS-DT	
5.14	62–69	literal	Value “IDRS EMP ”
5.15	71–80	IDRS-EMPLOYEE-NUMBER	
6.1	1–4	NAME-CTRL-(NEW)	
6.2	6–14	TIN-(NEW)	
6.3*	15	Literal	Value ‘ ’
6.4	16	TIN-TYPE-(NEW)	
6.5	21–26	TAX-PRD-(NEW)	
6.6	32–33	MFT-CD-(NEW)	
6.7	38–40	REPORT-PLAN-NUM-(NEW)	
6.8	45–47	TRANS-CD-(NEW)	
6.9	54–59	TRANS-DT-(NEW)	

Exhibit 2.3.37-2 (Cont. 2) (01-03-2022)**Output Display UPTIN**

Line-Item	Position	Data Element	Comments
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			* Printed when TIN-(NEW) and TIN-TYPE-(NEW) are present
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